

Please allow the following information to serve as a reminder to all head softball coaches concerning the end of regular season. It is imperative that the following information is adhered to so that we receive accurate results for the 2012 State Playoffs. It is the hope of the LHSAA that this document serves as assistance to alleviate any concerns you might have with regard to the end of softball season.

1. **Regular season ends and all district first and second place finishes shall be submitted to the LHSAA by Wednesday, April 11, 2012 before 10:00 pm. (NO EXCEPTIONS) if your team finishes their season before Wednesday, PLEASE submit information early.**
2. Each District is responsible for determining how ties are broken for first and second place. The LHSAA does not make that decision. Please refer to your district by-laws.
3. Any school wishing to not participate in the 2012 state playoffs shall submit in writing to LHSAA Assistant Executive Director Rhonda Dreibelbis their wishes **to not be** included in the playoffs by Wednesday, April 13, 2012 at 10:00 pm.
4. **ONLY FIRST AND SECOND place finishers in each district and those teams that have played 15 games need to report their district finish on the DISTRICT FINAL STANDING FORM** to the LHSAA by 10:00 pm on Wednesday, April 11, 2012 via fax 225-296-5919 or email Assistant Executive Director Rhonda Dreibelbis at rmccullough@lhsaa.org
5. **If your team did not finish first or second in district, please DO NOT send in a District Final Standing Form.**
6. Each District Chairperson shall submit the **DISTRICT CHAIRPERSON FORM** to the LHSAA via fax 225-296-5919 or email Assistant Executive Director Rhonda Dreibelbis at rmccullough@lhsaa.org by 10:00 pm on Wednesday, April 11, 2012.
7. **Deadline for submitting Rosters to SPAR for the state tournament is Monday, April 16, 2012. Please do not wait to see if your team wins its first playoff game. SPAR will discard rosters as teams get beat.**
8. The FINAL POWER RANKING INFORMATION will be posted, by class, on the LHSAA public site Thursday, April 12, 2012.
9. **ANY** disputes of the power rankings shall only come from the principal of the school that is disputing the power rankings for their class. The dispute(s) will only occur between the hours of 8:00 am and 12:00 noon on Friday, April 13, 2012. The dispute shall be in writing via fax or email to LHSAA Executive Director Kenneth Henderson. Please do not call the LHSAA with any disputes.
10. The 2012 LHSAA Softball State Playoff brackets will be posted on the LHSAA public site on Friday, April 13th.
11. **The winning team shall report games results to the LHSAA office before 10:00 pm of the deadline dates for the Bi- District and Regional rounds of play. Failure to report results to the LHSAA by 10:00 P.M. shall result in the school being fined \$100.00 (Rule 5.11.13.1) in the 2011-2012 LHSAA Handbook.**
12. Please refer to the 2012 LHSAA/STATE FARM SOFTBALL STATE TOURNAMENT BULLETIN located on the LHSAA website under the sport of softball for policies, deadlines, and procedures for the state tournament especially room reservations through SPAR.