

2011

FOOTBALL SEMI-FINAL WINNERS MEETING

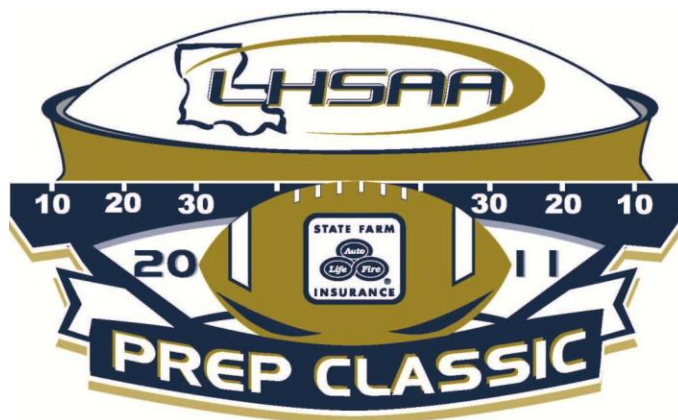


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Participating Team Meeting

When:

Saturday, December 3

Where:

LHSAA Office—Baton Rouge

Time:

1:00 PM

Who must attend:

The teams head football coach and the principal or his/her designee.

This is mandatory!

Purpose:

1. For coaches to pick up information pertinent to the Prep Classic and ask any questions about the event.
2. To pick up the schools ticket allotment on consignment.
3. To secure hotel rooms for eligible schools.
4. To receive meal and travel money.
5. To pick up team and support group passes.
6. To pick up coaches comp tickets

Failure to attend:

1. \$500 fine
2. No advanced tickets
3. No practice time
4. No room allotment (if applicable)
5. No meal and travel pay

Other information:

1. Film swap can take place
2. Pick up team posters and other applicable items.

Classic Schedule

Friday, December 10

Class 1A – 3:00 PM

Class 4A – 7:00 PM

Saturday, December 11

Class 2A – 11:00 AM

Class 3A – 3:00 PM

Class 5A – 7:00 PM

LHSAA/STATE FARM PREP CLASSIC SEMI-FINAL WINNERS MEETING

AGENDA

ACTIVITY

COMMENTS

I. Welcome	Kenny Henderson
II. Introductions	B.J. Guzzardo
III. Musemeche Photography	John/Rob Musemeche
IV. Guarantees	Erin Tureau
V. Ticket Procedures	
A} Re-order Procedures	Brian Wooley
B} Return Policy	Brian Wooley
C} \$1 return program	Erin Tureau
VI. Room Arrangements	Donna Davidson/ Chubby Montgomery
VII. Bulletin	B.J. Guzzardo
A} Practice/Game Times	
B} Home/Visitor {jerseys, dressing rooms}	
C} Passes	
D} Policies {bench, sideline}	
E} Filming {press box, end zone}	
F} Headphones	
G} Press Box/Coaches Booth/Elevators	
H} Equipment Vans	
I} Pre-Game/Post Game Ceremonies	
J} National Anthem/Halftime Performance	
K} Bus drivers	
L} Police Escorts	
VIII. Pre-Game/Halftime Protocol	Keith Alexander
IX. All-Academic Protocol	Rob Owens
X. School Media Passes	Rob Owens
XI. Interview Protocol	Mitch Small
XII. Ticket Distributions	
A} Tickets/Coaches Comps to schools	Rob Owens
B} Meal & Travel Checks	Erin Tureau
C} Hotel Assignments	Donna/Chubby
D} Team/Support Group Passes	Rob Owens
XIII. Distributions of Gifts	
A} State Farm	Mitch Small
B} Powerade	Rhonda Dreibelbis
C} Posters	Nicole Griffith/Jacob Doyle