

**2012**

**BASEBALL**

**SEEDING BULLETIN**



## 2012 Baseball Seeding Bulletin

February 18, 2012	Deadline to enter schedule online.
April 14, 2012	Last date to add games for power rating purposes. (Games added after this date will not count on your record.)
Monday of each week during the regular season	Every school shall report via <a href="http://www.lhsaaonline.org">http://www.lhsaaonline.org</a> , no later than 4:00 PM, the results of the previous week's varsity game(s).
Confirmation and Disputes	Every school shall confirm the results of the previous weeks games by 4:00 PM each Tuesday during the regular season or the results will stand as reported.  Disputes shall be registered online by 4:00 PM each Tuesday for the previous week's results.
April 23, 2012 Classes 4A-C	Every team shall report online any varsity game results played during the previous week, ( <u>Final Season results must be filed also</u> ), no later than 10:00 PM.
April 24, 2012 Classes 4A-C	Final season records available for review online.
April 25, 2012 Classes 4A-C	Disputes of records or power ratings shall be submitted online between 8:00 AM and 12:00 Noon.  After 12:00 Noon, playoff pairings will be announced online.
April 27, 2012 Class 5A	Every team shall report online any varsity game results played during the previous week, ( <u>Final Season results must be filed also</u> ), no later than 10:00 PM.
April 28, 2012 Class 5A	Final season records available for review online.
April 29, 2012 Class 5A	Disputes of records or power ratings shall be submitted online between 8:00 AM and 12:00 Noon.  After 12:00 Noon, playoff pairings will be announced online.

**TO ENTER YOUR 2012 BASEBALL SCHEDULE - DO NOT ENTER JAMBOREES, JUNIOR VARSITY GAMES, or OUT-of-STATE Games.**

1. Log on to <http://www.lhsaaonline.org>
2. Enter your username and password, created and issued by your Principal or Administrator. The LHSAA does not create usernames for this purpose. DO NOT FORGET IT AND DO NOT GIVE IT TO ANYONE.

Username: *(Principal or Administrator will create and issue, NOT the LHSAA)*  
Password:

3. For Coaches that login to the LHSAA Members site: Select: "[Baseball Power Ranking](#)", this will be on the START/Welcome page.

For Principal's and Administrator's, when you login, you will go to the "Main menu" on the Welcome/START page, the Main menu is located under the LHSAA logo. A dropdown will open and you can select "Baseball Power Ranking". Your schedule will open. **Note: If your opponent has already started entering games, do not duplicate.**

3. Click the Add button.
4. Enter Game date(**NOTE: Year has to be entered as 2012 or you will receive an ERROR message**), Opponent Team, check if game is a district game, Do NOT add Tournament games until they are played, the system will not allow you to. Add Tournaments in the Tournament section only.
5. DO NOT enter the results or the scores if the game has not been played.
6. Click the **Save** to save the information. All schedules should be online by February 18, 2012. After this date, schedule changes can only be made by the LHSAA with written requests from both schools involved.

**REPORTING WEEKLY RESULTS**

1. Log on to the <http://www.lhsaaonline.org> using your assigned username and password.
2. Select and Edit the game. Enter your game scores and results. If game does not show in your schedule add the game as specified above and enter the scores.
3. After the scores have been entered, make sure you click SAVE. The system will automatically generate an email and send it to the opponent team coach for them to confirm the scores and the result. These games will show highlighted in **YELLOW** which means that the opponent team coach needs to confirm the scores and results.

**WHEN A REQUEST FOR CONFIRMATION EMAIL IS RECEIVED PLEASE FOLLOW THESE INSTRUCTIONS:  
PLEASE HAVE THE GAMES CONFIRMED WITHIN 24 HOURS OF THE GAME BEING PLAYED. \*\*\*\*\*IF  
CONFIRMATION OF A GAME IS NOT COMPLETE WITHIN 24 HOURS, THE GAME WILL STAND AS  
REPORTED ONLINE.\*\*\*\*\***

1. Log on to the <http://www.lhsaaonline.org> using your assigned username and password.
2. Select and Edit the game. *Games that need to be confirmed* by this coach *will show highlighted in BLUE.*
3. *If the scores are correct then click CONFIRM and Save.* If there is a discrepancy, then click Dispute and enter the reason of the dispute and save. The system will automatically send an email to LHSAA and one to the district representatives to notify them of the discrepancy. All disputed games will be highlighted in Red.

## **Rules for Reporting Weekly Baseball Results**

- 1. Beginning with the first playing date of the season, the principal or his/her designee shall report to the LHSAA office, via the LHSAA website <http://www.lhsaaonline.org> by 4:00 PM each Monday its varsity game results from the previous week.**
- 2. The weekly results shall be submitted and/or confirmed by every school to include the date, opponent, opponent's class, and result of the contest.**
- 3. Failure by any school, to submit and/or confirm weekly results or reports incorrect weekly results shall result in schools being fined **\$50** for each report not submitted and/or confirmed or reported incorrectly by the established deadline.**
- 4. Confirmations and disputes of game results shall be submitted online by 4:00 PM on each Tuesday of each week or the results will stand as reported. On the final playing date, confirmations and disputes shall be submitted between 8:00 AM and 12:00 Noon by the designated deadline.**
- 5. On the final playing date, the principal or his/her designee, of every school in every district of every class, shall report the results of the previous weeks contest(s) no later than 10:00 PM.**
- 6. On the final playing date, the principal or his/her designee, of every school in every district of every class, shall report their final season results by 10:00 PM on that date.**



## BASEBALL DISTRICT FINAL STANDING FORM

**THIS FORM IS TO BE COMPLETED BY THE FIRST PLACE FINISHERS AND TEAMS TIED FOR FIRST PLACE AND SUBMITTED TO THE LHSAA OFFICE BY THE DEADLINE DATES LISTED BELOW.**

PLEASE FOLLOW THE INSTRUCTIONS BELOW WHEN SUBMITTING THIS FORM:

1. THIS FORM MAY BE FAXED TO THE LHSAA OFFICE AT 225-296-5919
2. THIS FORM MAY BE EMAILED TO [bguzzardo@lhsaa.org](mailto:bguzzardo@lhsaa.org)
3. THIS FORM MUST BE RECEIVED IN THE LHSAA OFFICE BY 10:00 PM ON MONDAY, APRIL 25, 2011 FOR CLASSES 4A,3A,2A,1A, B, & C.
4. THIS FORM MUST BE RECEIVED IN THE LHSAA OFFICE BY 10:00 PM ON FRIDAY, APRIL 29, 2011 FOR CLASS 5A.
5. IF YOU ARE EMAILING, PLEASE USE THE WORD DOCUMENT FORMAT
6. FILL OUT THE FOLLOWING INFORMATION COMPLETELY BEFORE FAXING OR EMAILING
7. RECORDS SUBMITTED ON THIS FORM MUST MATCH THE RECORDS REPORTED ON THE [WWW.LHSAAONLINE.ORG](http://WWW.LHSAAONLINE.ORG) WEBSITE

CLASS: \_\_\_\_\_ DISTRICT:: \_\_\_\_\_ DATE: \_\_\_\_\_

DISTRICT FINISH	DISTRICT RECORD		CLASS RECORD		OVERALL RECORD	
	WINS	LOSSES	WINS	LOSSES	WINS	LOSSES

District Finish – Please indicate your teams finish in your district (**1<sup>st</sup> or tied for 1<sup>st</sup>**).

District Record – Please indicate your district record.

Class Record – Record against all schools in the same class including district games

Overall Record – Record against all schools played including district games

**DO NOT INCLUDE sub-varsity, out of state or district playoff games in any records.**

SIGNATURE OF HEAD BASEBALL COACH: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

HEAD COACH CELL PHONE: \_\_\_\_\_

**Only 1<sup>st</sup> place teams and teams tied for 1<sup>st</sup> place shall automatically qualify for the playoffs.  
NOTE: 2<sup>nd</sup> place teams DO NOT automatically qualify and should not submit this form.**