

**2011-2012**

**BOYS' AND GIRLS'**

**BASKETBALL**

**POWER RANKING**

**BULLETIN**



## BASKETBALL COACHES:

- The deadline to enter schedules online for B and C schools is October 1, 2011
- The deadline to enter schedules online for 1A – 5A schools is October 30, 2011.
- The deadline date to add games for power ranking purposes is January, 28, 2012.

### INSTRUCTIONS FOR ENTERING YOUR 2011-2012 BASKETBALL SCHEUDLES ONLINE

1. Log on to <http://www.lhsaaonline.org>
2. Enter your username and password. DO NOT FORGET IT AND DO NOT GIVE IT TO ANYONE. This can be the same username and password that you had last year. If you are a new head coach and have not been issued a username and password, you will need to go to your principal, and together, create a username and password that you will use to take the online rules clinic as well as entering games, results, updating, and confirming games.

### **YOU MUST NOT FORGET YOUR USERNAME AND PASSWORD AS THE LHSAA WILL NOT BE ABLE TO GIVE IT TO YOU.**

- a. Username:
  - b. Password:
3. **If you login as Administrator:** Go to the “Main Menu” (located at the top left) of the START page. Power ranking programs will be in the dropdown, select the sport.
  4. **If you login in as a Head Coach:** The Power ranking Program will be listed on your START page, just click on it and the program will open.
  5. Click the Add button.
  6. Enter Game date, Opponent Team, check if game is a district game.
  7. When entering your tournaments, you will need to go to the bottom of your schedule page and click the ADD button in the tournament area to add the tournaments that you are playing in. Only those tournaments that appear in the tournament drop down list are the ones that have been sanctioned by the LHSAA.
- \*\* DO NOT enter the results or the scores if the game has not been played.**
8. **Click Save to save the information.**
  9. **DO NOT ENTER JAMBOREES or HALL OF FAME GAMES**
  10. **IF YOU ARE PLAYING IN AN OUT OF STATE TOURNAMENT THAT TOURNAMENT NEEDS TO BE LISTED ON YOUR SCHEUDLE. SIMPLY CLICK OUT OF STATE ON THE DROP DOWN LIST OF APPROVED TOURNAMENTS.**
  11. **IF YOU IN AN OUT OF STATE PLAYING ANOTHER LHSAA MEMBER SCHOOL TEAM THEN YOU WILL NEED TO FILL OUT THE OUT STATE FORM LISTED ON THE BASKETBALL WEBSITE.**

## REPORTING WEEKLY RESULTS

1. Log on to the <http://www.lhsaaonline.org> using your assigned username and password.
2. Select and Edit the game. Enter your game scores and results. If game does not show in your schedule add the game as specified above and enter the scores.
3. After the scores have been entered, make sure you click SAVE. The system will automatically generate an email and send it to the opponent team coach for them to confirm the scores and the result. These games will be highlighted in **YELLOW** which means that the opponent team coach needs to confirm the scores and results.

**FOR CONFIRMATION OF THE PLAYED GAMES, PLEASE FOLLOW THESE INSTRUCTIONS: \*\*\*\*\*IF CONFIRMATION OF A GAME IS NOT REPORTED, THE GAME WILL STAND AS REPORTED ONLINE.\*\*\*\*\***

1. Log on to the <http://www.lhsaaonline.org> using your assigned username and password.
2. Select and Edit the game. Games that need to be confirmed by this coach will be highlighted in BLUE.
3. If the scores are correct then click CONFIRM and Save. If there is a discrepancy, then click Dispute and enter the reason of the dispute and save. The system will automatically send an email to LHSAA and one to the district representatives to notify them of the discrepancy. All disputed games will be highlighted in **Red.**

## BASKETBALL IMPORTANT REMINDERS

**\*\*\* ANY SCHOOL WISHING TO NOT PARTICIPATE IN THE 2012 STATE BASKETBALL PLAYOFFS SHALL SUBMIT IN WRITING ON SCHOOL LETTERHEAD A LETTER THAT STATES THE SPECIFIC TEAM (Boys or Girls) THAT DOES NOT WISH TO PARTICIPATE. THIS LETTER SHALL BE RECEIVED BY THE LHSAA BY 10:00 PM ON FEBRUARY 15, 2012 OR YOUR SCHOOL SHALL BE PLACED ON THE BRACKET IF THEY QUALIFY FOR THE PLAYOFFS. PLEASE FAX OR EMAIL LETTER TO LHSAA EXECUTIVE DIRECTOR KENNY HENDERSON.**

October 1, 2011	Deadline for classes B & C to submit schedules online.
October 30, 2011	Deadline for classes' 1A – 5A to submit schedules online.
January 28, 2012	Last date to add games to schedules for power rating purposes for all classes.
Monday of each week during the regular season	Every school shall report via <a href="http://www.lhsaaonline.org">http://www.lhsaaonline.org</a> no later than 4:00 PM, the results of the previous week's varsity games.

**Confirmation and Disputes**

**Every school shall confirm the results of the previous weeks games by 4:00 PM each Monday during the regular season or the results will stand as reported.**

**Disputes shall be registered online by 4:00 PM each Monday for the previous week's results.**

**February 15, 2012**

**Every girls and boys basketball team shall report online any varsity game results played during that week no later than 10:00 PM.**

**February 16, 2012**

**Final season records available for girls' and boys' teams for review online**

**February 17, 2012**

**Disputes of records or power ratings shall be submitted to the LHSAA by the principal of the school disputing between 8:00 AM and 12:00 Noon.**

**After 12:00 Noon, the girls' and boy's playoff pairings will be announced online.**

**February 20, 2012**

**Bi- District Deadline (All Classes- Girl's)**

**February 21, 2012**

**Bi- District Deadline (All Classes – Boy's)**

**February 23, 2012**

**Regional Deadline (All Classes – Girl's)**

**February 24, 2012**

**Regional Deadline (All Classes- Boy's)**

**February 27, 2012**

**Q-Final Deadline (All Classes- Girl's)**

**February 28, 2012**

**Q- Final Deadline (All Classes- Boy's)**

### Reporting Weekly Basketball Results

1. Beginning with the first playing date of the season, the principal or his/her designee shall report to the LHSAA office, via the LHSAA website <http://www.lhsaaonline.org> by 4:00 PM each Monday its varsity game results from the previous week.
2. The weekly results shall be submitted and/or confirmed by every school to include the date, opponent, opponent's class, and result of the contest.
3. *Failure by any school to submit the weekly results of games shall result in BOTH schools being fined \$50.00.*
4. Confirmations and disputes of game results shall be submitted online by 4:00 PM on each Monday of each week or the results will stand as reported.
5. On the final playing date, the principal or his/her designee of every school in every district in every class shall submit the final week's results by 10:00 pm.
6. On OR BEFORE the final playing date, the principal or his/her designee, of the school's that finished **FIRST AND SECOND ONLY** in every district in every class shall submit the **DISTRICT FINAL STANDING FORM TO THE LHSAA BY 10:00 pm.**
7. On OR BEFORE the final playing date, the principal that serves as the **DISTRICT CHAIRPERSON** shall submit the **DISTRICT FINAL STANDING FORM** of the teams that finished **FIRST AND SECOND ONLY** to the LHSAA no later than 10:00 pm
8. *If your school has finished first or second in district and your principal serves as the DISTRICT CHAIRPERSON, you only need to send in the District Chairperson Form.*



2012 BOYS' BASKETBALL DISTRICT FINAL STANDING FORM

**THIS FORM IS TO BE COMPLETED BY TEAMS THAT FINISH FIRST OR SECOND ONLY FOR THE BOYS' BASKETBALL PLAYOFF POWER RATING PROGRAM AND SUBMITTED TO THE LHSAA OFFICE BY THE DEADLINE DATES LISTED BELOW.**

PLEASE FOLLOW THE INSTRUCTIONS BELOW WHEN SUBMITTING THIS FORM:

1. THIS FORM MAY BE FAXED TO THE LHSAA OFFICE AT 225-296-5919
2. THIS FORM MAY BE EMAILED TO [rmccullough@lhsaa.org](mailto:rmccullough@lhsaa.org)
3. THIS FORM MUST BE RECEIVED IN THE LHSAA OFFICE BY 10:00 PM ON SATURDAY, FEBRUARY 15, 2012
4. **ONLY FIRST AND SECOND PLACE TEAMS IN THE DISTRICT NEED TO SUBMIT THIS FORM**
5. IF YOU ARE EMAILING, PLEASE USE THE WORD DOCUMENT FORMAT.
6. FILL OUT THE FOLLOWING INFORMATION COMPLETELY BEFORE FAXING OR EMAILING
7. RECORDS SUBMITTED ON THIS FORM MUST MATCH THE RECORDS REPORTED ON THE [www.lhsaaonline.org](http://www.lhsaaonline.org) website.

SCHOOL \_\_\_\_\_ CLASS \_\_\_\_\_

DISTRICT \_\_\_\_\_

DISTRICT FINISH \_\_\_\_\_ (FIRST OR SECOND)

**District Finish – Please indicate what place your team finished in district.**

Signature of Head Coach \_\_\_\_\_

Head Coach Cell Number \_\_\_\_\_



2012 GIRLS' BASKETBALL DISTRICT FINAL STANDING FORM

**THIS FORM IS TO BE COMPLETED BY TEAMS THAT FINISH FIRST OR SECOND ONLY FOR THE GIRLS' BASKETBALL PLAYOFF POWER RATING PROGRAM AND SUBMITTED TO THE LHSAA OFFICE BY THE DEADLINE DATES LISTED BELOW.**

PLEASE FOLLOW THE INSTRUCTIONS BELOW WHEN SUBMITTING THIS FORM:

1. THIS FORM MAY BE FAXED TO THE LHSAA OFFICE AT 225-296-5919
2. THIS FORM MAY BE EMAILED TO [rmccullough@lhsaa.org](mailto:rmccullough@lhsaa.org)
3. FORMS MUST BE RECEIVED IN THE LHSAA OFFICE BY 10:00 PM ON SATURDAY, FEBRUARY 15, 2012.
4. **ONLY FIRST AND SECOND PLACE TEAMS IN THE DISTRICT NEED TO SUBMIT THIS FORM.**
5. IF YOU ARE EMAILING, PLEASE USE THE WORD DOCUMENT FORMAT.
6. FILL OUT THE FOLLOWING INFORMATION COMPLETELY BEFORE FAXING OR EMAILING.
7. RECORDS SUBMITTED ON THIS FORM MUST MATCH THE RECORDS REPORTED ON THE [www.lhsaaonline.org](http://www.lhsaaonline.org) website.

SCHOOL \_\_\_\_\_ CLASS \_\_\_\_\_

DISTRICT \_\_\_\_\_

DISTRICT FINISH \_\_\_\_\_ (FIRST OR SECOND)

**District Finish – Please indicate what place your team finished in district.**

Signature of Head Coach \_\_\_\_\_

Head Coach Cell Number \_\_\_\_\_

