

2011

FOOTBALL QUALIFYING SCHOOLS BULLETIN

You may refer to our website locations for additional information you may need such as; "Dates, By-Laws", "Football Playoff Financial Report", "Brackets", "Assignment Secretaries" and "All-Star Nomination Form". Below are instructions on how to retrieve this information on our website:

- Go to www.lhsaa.org
- Under Athletics, click on Sports, then "Football"

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SPORTSMANSHIP SPORTSMANSHIP

COURAGE COMPETITION DETERMINATION

SPORTSMANSHIP

SPORTSMANSHIP

COURAGE DETERMINATION

PERSEVERANCE CELEBRATE DETERMINATION

SPORTSMANSHIP

COURAGE DETERMINATION PERSEVERANCE



COMPETITION COURAGE



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COURAGE CELEBRATE

DETERMINATION COMPETITION PERSEVERANCE

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PERSEVERANCE COMPETITION COURAGE

COMPETITION COURAGE



PERSEVERANCE CELEBRATE COURAGE SPORTSMANSHIP SPORTSMANSHIP SPORTSMANSHIP

LOUISIANA HIGH SCHOOL ATHLETIC ASSOCIATION
12720 Old Hammond Hwy.
Baton Rouge, LA 70816
(225) 296-5882 Fax (225) 296-5919

TO: Principals & Coaches of all Schools Qualifying for Football Playoffs

FROM: Kenneth Henderson, Commissioner

DATE: November 7, 2011

SUBJECT: 2011 LHSAA/State Farm Prep Classic

On behalf of the Director's office of the Louisiana High School Athletic Association, we want to congratulate you, your staff and your entire football squad for qualifying for this year's post-season playoffs.

This is quite an honor when you stop to consider all of the schools we have playing football in the LHSAA this season. Your team is among the best in its class.

In order to produce a quality program, we must have the complete cooperation from all of our participating schools. Enclosed you will find the Information sheet and a roster to be typed only (do not print) and sent directly to the printer by the deadline or the school shall be fined \$200 and required to hand deliver the forms to the printer. **This year you are required to provide to the LHSAA an 8 x 10 team picture and team logo along with your roster.** Schools shall be fined and required to hand deliver the photos if they fail to do so by the deadline.

Also, you will find enclosed the new procedure for ticket distribution of the LHSAA/State Farm Prep Classic tickets to the **10** participating schools. Please read carefully as this is a new procedure and again requires your full attention and cooperation.

Thank you in advance for your cooperation and assistance in these most important matters and we wish you and your school the best in the playoffs.

KH/jst
Enclosur

Basic Information

Classic Schedule

Friday, December 10

Class 1A – 3:00 PM

Class 4A – 7:00 PM

Saturday, December 11

Class 2A – 11:00 AM

Class 3A – 3:00 PM

Class 5A – 7:00 PM

Participating Team Meeting

When:

Saturday, December 3

Where:

LHSAA Office—Baton Rouge

Time:

1:00 PM

Who must attend:

The teams head football coach and the principal or his/her designee.

This is mandatory!

Purpose:

1. For coaches to pick up information pertinent to the Prep Classic and ask any questions about the event.
2. To pick up the schools ticket allotment on consignment.
3. To secure hotel rooms for eligible schools.
4. To receive meal and travel money.
5. To pick up Team and Support Group Passes.

Failure to attend:

1. \$500 fine
2. No advanced tickets
3. No practice time
4. No room allotment (if applicable)
5. No travel pay

Other information:

1. Film swap can take place
2. Pick up team posters and other applicable items.

PROGRAM INSTRUCTIONS

(Required by each school)

Deadline Date: Monday, November 21, 2011 by 4:00 PM

Where to send: LHSAA

How to send: E-Mail: ngriffith@lhsaa.org

Who must send: All Regional Playoff Winners

What must be sent:

1. Information Sheet
2. Roster
3. Special Team roster
4. High Resolution color 8 x 10 team photo
5. High Resolution color School or team logo

MUST BE
TYPED

Email as jpeg or bmp file
to: ngriffith@lhsaa.org

**Failure to submit :
by deadline**

1. School will be fined \$200
2. School required to hand deliver the missing articles to the LHSAA

Who to contact : Nicole Griffith
LHSAA
12720 Old Hammond Hwy.
Baton Rouge, LA 70816

E-Mail: ngriffith@lhsaa.org
Phone: (225) 296-5882
Fax: (225) 296-5919

How to send: Roster: Download word document, type information on the form then forward to the LHSAA as an attachment.

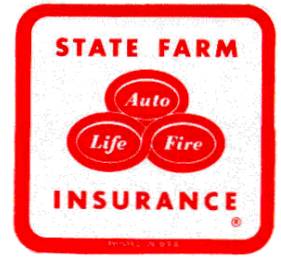
Pictures and Team Logos: Please send as a .jpeg or .bmp file.

Note: Images from the web cannot be used for the team picture or logo.

IMPORTANT: FAXES WILL NOT BE ACCEPTED.



ROSTER
USE THIS FORM ONLY
DO NOT SEND PAGE OF SCHOOL PROGRAM



PLEASE TYPE

UNIFORM NUMBER	POSITION		NAME	HEIGHT	WEIGHT	GRADE
	OFF	DEF				
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ROSTER
USE THIS FORM ONLY
DO NOT SEND PAGE OF SCHOOL PROGRAM

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DO NOT SEND PAGE OF SCHOOL PROGRAM

PLEASE TYPE

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100						

**SPECIAL TEAM ROSTER
USE THIS FORM ONLY
DO NOT SEND PAGE OF SCHOOL PROGRAM
PLEASE TYPE**

POSITION	NO.	NAME	NO.	NAME
PLACEKICKER				
KICKOFF				
PUNTER				
DEEP SNAPPER				
HOLDER				
KICKOFF RETURN				
PUNT RETURN				
CAPTAIN(S)				

KEY TO POSITIONS

OFFENSE		DEFENSE	
C	CENTER	NG	NOSEGUARD
OG	GUARD	DT	TACKLE
OT	TACKLE	DE	END
TE	TIGHT END	ILB	INSIDE LINEBACKER
SE	SPLIT END	MLB	MIDDLE LINEBACKER
FL	FLANKER	OLB	OUTSIDE LINEBACKER
QB	QUARTERBACK	CB	CORNERBACK
FB	FULLBACK	SS	STRONG SAFETY
TB	TAILBACK	FS	FREE SAFETY
WB	WINGBACK	P	PUNTER
K	KICKER		

PASS REQUEST FORM

TEAM

This form must be completed, signed by the principal and faxed to B.J. Guzzardo at 225-296-5919 no later than 4:00 PM, Wednesday, December 1, 2011 in order to prepare for pick up at the meeting on Saturday, December 4, 2011 at the LHSAA office.

Each coach, faculty and non-faculty, registered as a football coach with the LHSAA, will be issued one complimentary ticket for the night their team plays.

(No complimentary tickets will be issued to any other card holders at this meeting.)

-----IMPORTANT-----

Only legitimate non-participating team personnel will be allowed in your teams' box area. These individuals are restricted to the team box area. LHSAA and NFHS rules will be strictly enforced.

Only those individuals that have been an integral part of your team all season are the only persons deserving to be in your team bench area and along your sidelines.

MUST READ!

Team Passes

Since we have experienced many problems in the past with teams abusing the field passes, the LHSAA has taken measures to eliminate this abuse.

This abuse has come in the form of coaches giving their pass to someone else to get on the field. Those coaches that do not have a pass will not be allowed to stay on the field.

Coaches and other team personnel have passed their passes to spectators in the stands so they may enter the field. If sideline security sees a person (including a coach) on the sidelines or team bench area without a pass at anytime during the game, they will escort that person off of the field.

Passes have been issued in the pretext that it is for an injured player, manager, ball boy, etc. only to be given to family member or friend so they could be on the field. If it is proven that any person is not part of the team, that person will be escorted out of the Superdome and the pass confiscated.

Schools found to be abusing the team passes and in violation of the NF and LHSAA sideline rules may be fined up to \$1000 and placed on probation in the sport of football.

Please stress to all coaches and team personnel to do the right thing and prevent any embarrassing situations.

Team Bench Area Policy

(Off the Field between the 25 yard lines)

The team bench area can only be occupied by uniformed players and individuals not in uniform wearing team bench passes which are good only for the game their team plays in the Dome.

A uniformed Superdome security officer has been assigned to patrol each bench area in order to strictly enforce this policy.

Unauthorized individuals will be removed from this area and are subject to being ejected from the Superdome and the school with which they are connected (if this can be determined) is subject to a severe fine.

Please see that your school complies with this policy. Your cooperation with this game management directive is greatly appreciated by the LHSAA.

Sideline Policy

(Outside the Team Bench Area)

Only those individuals with an LHSAA game management pass, sideline pass and/or media pass will be allowed in this area.

Team bench pass holders will not be allowed to stand or walk along the sidelines.

A uniformed Superdome security officer has been assigned to patrol each sideline in order to strictly enforce this policy.

All unauthorized individuals will be removed and are subject to being ejected from the Superdome. If individuals violating this policy can be connected to a school, that school is subject to a severe fine.

Your cooperation with this game management directive is greatly appreciated by the LHSAA.

TEAM PASSES

Bench Passes

(Form must be completed, signed and faxed to 225-296-5919 by 4:00 PM, December 1, 2011)

Only legitimate non-participating team personnel will be allowed in your team box area. These individuals must remain in the team box area. NF Rules – will be strictly enforced.

1 - ATHLETIC DIRECTOR: (If different from coaches or administrators listed below:	FOR LHSAA USE ONLY
NAME:	

2 - HEAD COACH:	FOR LHSAA USE ONLY
NAME:	

3 - ASSISTANT COACHES: (List only those football coaches registered with LHSAA)	FOR LHSAA USE ONLY
NAME(S):	
1.	13.
2.	14.
3.	15.
4.	16.
5.	17.
6.	18.
7.	19.
8.	20.
9.	21.
10.	22.
11.	23.
12.	24.

4 - Coaches Reported on LHSAA Non-Faculty Roster Form	FOR LHSAA USE ONLY
NAME(S):	TITLE:
1.	
2.	
3.	
4.	

5 - STUDENT-MANAGERS (Limit 4)		FOR LHSAA USE ONLY
NAME(S):		
1.	3.	
2.	4.	

6 - ADULT-TRAINER(S) (Limit 2)		FOR LHSAA USE ONLY
NAME(S):		
1.	2.	

7 - STUDENT-TRAINERS (Limit 4)		FOR LHSAA USE ONLY
NAME(S):		
1.	3.	
2.	4.	

8 - INJURED PLAYERS NOT IN UNIFORM (Actual number—must be on roster)		FOR LHSAA USE ONLY
NAME(S):		TITLE:
1.	6.	
2.	7.	
3.	8.	
4.	9.	
5.	10.	

9 - TEAM DOCTOR (Limit 2)		FOR LHSAA USE ONLY
NAME(S):		
1.	2.	

10- PRINCIPAL	FOR LHSAA USE ONLY
NAME:	
1.	

Sideline Passes

Individuals wearing these passes will not be allowed in the team box area but will be allowed access to the field.

11- STATISTICIAN(S) (Limit 2)	FOR LHSAA USE ONLY
NAME(S):	
1.	2.

12- BALL BOY (Limit 2)	FOR LHSAA USE ONLY
NAME(S):	
1.	2.

13- SCHOOL PHOTOGRAPHER(S) (Limit 2)	See Below
Request for media credentials shall be submitted ONLINE at www.LHSAA.org . Credential requests must be submitted by the sports editor/director. SCHOOL YEARBOOK/NEWSPAPER – Refer to page 22. PLEASE READ THE LHSAA MEDIA POLICY. Questions may be directed to Becky French at 225-296-5882.	

Press Box Passes

Only coaches that meet the coaching rule are allowed in the press box. Cameramen and half-time announcers must check in with Ron Brocato upon entering the press box.

14- COACHES: (Limit 2 Per School)	FOR LHSAA USE ONLY
NAME(S):	
1.	3.
2.	4.

15- SCHOOL FILMER (Limit 2 Per School)	FOR LHSAA USE ONLY
NAME(S):	
1.	2.

Note: Schools will film from their assigned coaches' booth. If teams want more than 2 coaches in the booth, they must be aware that it will be crowded.

TEAM BUS PASSES

TEAM BUSES	
Equipment Truck	
Cheerleaders/Dance Busses	
TOTAL PASSES NEEDED	

SIGNED: _____ **DATE:** _____
PRINCIPAL

NOTE: Fan buses are not eligible for the bus pass. Fan buses may park in the Girod Street lot if there is room. Superdome Management has sole authority as to bus parking and prices for bus parking. The SD parking management wants to insure that the school teams and support groups have a place to park.

PASS REQUEST FORM

SUPPORT GROUPS

This form must be completed, signed by the principal and faxed to B.J. Guzzardo at 225-296-5919 no later than 4:00 PM, Wednesday, December 1, 2011 in order to prepare for pick up at the meeting on Saturday, December 4, 2011 at the LHSAA office.

-----IMPORTANT-----

Only legitimate members of your performing groups that have performed all year and their sponsors/coach will be allowed admittance into the Superdome.

Please be aware that all bands and members of all support groups, with the exception of the cheerleaders, will be seated in sections in the stands and not on the dome floor as in previous years. For this reason, support groups may not bring any food or drink in the Superdome.

Support Group Pass Form

This form must be completed, signed by the school principal and faxed to 225-296-5919 by 4:00 PM on December 1, 2011.

Participating School Bands, Cheerleaders, Dance Teams, Flag Teams and Rifle Corps

SCHOOL: _____

BAND DIRECTOR: _____

ASSISTANT: _____

Number of band members in uniform: _____

Band managers not in uniform: _____

CHEERLEADER SPONSOR: _____

ASSISTANT: _____

Number of cheerleaders in uniform: _____

DANCE TEAM SPONSOR: _____

ASSISTANT: _____

Number of dance team in uniform: _____

FLAG TEAM SPONSOR: _____

Number of flag team in uniform: _____

RIFLE CORPS SPONSOR: _____

Number of rifle corps in uniform: _____

SIGNED: _____ **DATE:** _____

PRINCIPAL

Support Group Supplementary Passes

School: _____ Class: _____

Name of Principal: _____

Chaperon (Maximum 2 per bus)		For LHSAA Use Only
Name:		
1.	4.	
2.	5.	
3.	6.	
4.	7.	
5.	8.	
6.	9.	

Halftime Announcers (Maximum 2)		For LHSAA Use Only
Name:		
1.	2.	

Note: Announcers and National Anthem performers will use the field mike found behind the home teams bench at the 50 yard line.

National Anthem Performer by Home Team	
1.	2.

I certify that the information listed above is correct.

Signed: _____ Date: _____
 (Principal)

Admission of Pep Squad

SPECIAL LHSAA POLICIES AND PRACTICES

Due to abuses of the policy of admitting pep squad members free of admission into the Superdome Classic, the following policy will apply for the 2011 LHSAA /STATE FARM PREP CLASSIC and will be strictly enforced.

To be admitted free of admission:

1. All pep squad members must enter through the south gates on Girod Street.
2. All members must wear an especially designed pep squad uniform that clearly identifies the individual as a member of the school's pep squad.
3. All pep squad members should perform on the field with the band at halftime in some manner.
4. All members must be accompanied by a school chaperone who must present the attached form completed and signed by the school principal at the back gate.
5. An LHSAA representative at the back gate will verify the count of pep squad members.
6. Pep squad members must remain off the playing surface at all times except when performing at halftime.
7. Any member not complying with policies #1, #2, and #3 must present a ticket upon entering.

Any violation of policies will result in the participating school being assessed the cost of participating student (general admission) for the number of pep squad members who fail to comply with policies #1, #2, and #3. That amount in ticket admission will be deducted from the team guarantee.

Please complete the attached form in this booklet and have your pep squad chaperone present it to an LHSAA representative upon entering at the South gate.

Your cooperation in this matter is greatly appreciated.

Pep Squad Control Form

This form must be completed and signed by the school principal and faxed to 225-296-5919 by 4:00 PM on December 1, 2011.

SCHOOL: _____ CLASS: _____

SCHOOL COLORS: _____

NAME OF PRINCIPAL: _____

NAME OF PEP SQUAD SPONSOR: _____

ASSISTANT: _____

1. Are pep squad members attired in especially designed school authorized, issued pep squad uniforms? YES _____ NO _____
2. Will the pep squad members be performing on the field with your band at halftime? YES _____ NO _____
3. How many members of your pep squad will be attending the 2010 LHSAA/ STATE FARM PREP CLASSIC? NUMBER _____

I certify that the information listed above is correct.

Signed: _____ Date: _____

Support Group Bus Passes

TEAM BUSES	
Equipment Truck	
Cheerleaders/Dance Busses	
TOTAL PASSES NEEDED	

SIGNED: _____ **DATE:** _____
PRINCIPAL

NOTE: *Fan buses are not eligible for the bus pass. Fan buses may park in the Girod Street lot if there is room. Superdome Management has sole authority as to bus parking and prices for bus parking. The SD parking management wants to insure that the school teams and support groups have a place to park.*

CHAMPIONSHIP SOUVENIR ITEMS

Championship T-Shirts

For information on personalized State Championship T-Shirts call 337-233-9996

*All items provided by Talkin' Tees

SHORT SLEEVE	\$18
LONG SLEEVE	\$20
HOODED SWEATSHIRTS	\$30
CAPS	\$15
POLO SHIRTS	\$35
BLANKETS	\$30
BEANIE CAPS	\$15



**CUSTOM SILKSCREENING
EMBROIDERY
SPECIALTY ITEMS
337-233-9996**

Championship DVD & Photographs

Relive the Magic Moments of the 2011 LHSAA/State Farm Prep Classic. Order your professionally produced photographs (individual, team and action photos) and DVDs of all five State Championship Football Games from the 2011 LHSAA/State Farm Prep Classic.



The cost per DVD is \$30 including tax and postage & handling and includes **Play-by-Play Action, Instant Replays, Graphics, Awards Presentations.**

For photos order online at www.flashpixphoto.com or call 225-752-1858.

Please mail your order form with payment by **December 17, 2011**

Mail To:

Flashpix, Inc.
ATTN: Video Department
12656 Jefferson Highway
Baton Rouge, LA 70816
1.888.352.7479

Send me _____ copies of:

- Class 1A Class 2A Class 3A
 Class 4A Class 5A

DVD's at \$30 each _____

TOTAL _____

MAKE CHECKS PAYABLE TO: Flashpix, Inc.

To use MC, Visa, American Express or Discover:

Enter your card number here _____

And expiration date here _____

Your Name _____ School _____

Address _____

City, State _____ ZIP _____

Telephone _____



The LHSAA thanks the following partners for their support of high school athletics in Louisiana.



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2011-2012 LHSAA TEAMMATES

